



LIFESAVING SOCIETY

*The Lifeguarding Experts*

## **Lifesaving Society Canada Job Description – Leadership Lead National Training Programs Commission**

### **Description:**

The Leadership Lead is a member of the Training Programs Commission with duties as assigned to support the maintenance and sustainability of the National leadership certifications.

### **Purpose:**

To monitor and advise on program standards, content and literature, and liaise with National and member Branches in the development and/or revision of National programs.

### **Membership & Term:**

Member of the Training Programs Commission

Term: 2 years

Selection: Can be a Lifesaving Society volunteer or a National/Branch staff member

### **Reporting Relationship:**

The Leadership Lead reports directly to the Training Programs Commissioner who in turn reports to the Board of Directors.

### **Responsibilities:**

- To monitor and facilitate the evaluation of the current competency-based leadership model for continuity and consistency for national leadership certifications and appointments.
- To monitor and participate in the evaluation of the current National programs, by seeking input and gathering any pertinent information, and make recommendations to the Commission in alignment with the revision model.
- To liaise with National and member Branches and advise others when necessary (whether in-person, via teleconference or through electronic means) to complete Commission priorities and actions.
- To explore existing resources, conduct SWOT analysis to identify gaps/new markets to either enhance existing national programs and resources or develop new.

### **Skill Set and Knowledge Areas:**

- The competency to advise others, consider geographical needs; manage electronic communication; participate in conference call meetings; meet deadlines and prepare reports for the Commissioner.
- Technical expertise and in-depth knowledge of the leadership certifications and the competency-based leadership model.