



LIFESAVING SOCIETY®
SOCIÉTÉ DE SAUVETAGE

The Lifeguarding Experts
Les experts en surveillance aquatique

LIFESAVING SOCIETY CANADA

Job Description

Lifesaving Society Canada Representative to International Life Saving Federation

- Applies to: Representative to ILS Board of Directors
Member, ILS Commissions
Member, ILS Committees of Commissions
- Purpose: Support the international activity of the Lifesaving Society Canada on ILS Commissions and Board of Directors
- Term of Office: The term of office shall be four (4) years, parallel to the period between General Assemblies of the International Life Saving Federation (2024-2028)
- Reporting Relationship: To the Chairperson, International Relations Committee of the Lifesaving Society Canada Board of Directors, Lifesaving Society National Office Secretariat and to the respective International Life Saving Federation Commission or Board
- Responsibilities:
1. Represent and speak on behalf of the Lifesaving Society Canada, internationally, as required
 2. Act as an ambassador for Lifesaving Society Canada and act in the best interest of both the ILS and Lifesaving Society Canada.
 3. Fulfill the duties of an ILS commission or board member as described in the position description and guidelines/bye laws established by the International Life Saving Federation.
 4. Meet the expectations of the respective International Life Saving Federation commission or board.

5. In matters where ILS calls a vote of commission or board members which requires the position of each Member to be stated, the representative in consultation with the Chair, IRC, will prepare a briefing note to the Lifesaving Society Canada Board of Directors, to obtain its position on the matter.
6. Vote on international matters in a manner consistent with official and endorsed Lifesaving Society Canada positions and in a manner consistent with the Lifesaving Society Canada values.
7. Attend and participate in all International Relations Committee meetings, including reporting back from ILS meetings and/or discussions.
8. Participate in briefings prior to ILS meetings and events.
9. Submit a report to the International Relations Committee following each ILS meeting. This report covers any or all matters with a focus on information and issues pertinent to Lifesaving Society Canada.
10. Complete the annual work planner for the International Relations Committee and lead discussion at IRC meetings.

Representative must:

- Be a Canadian citizen or landed immigrant
- Be a Member in good standing of the Lifesaving Society Canada
- Have strong knowledge of Lifesaving Society Canada; knows and is committed to its values and priorities
- Understand and is committed to the importance and role of Lifesaving Society Canada in international relations and activities
- Have international lifesaving experience
- Have demonstrated tangible achievements in past Lifesaving Society Canada volunteer roles
- Have demonstrated skill, technical knowledge and experience match for the role
- Have demonstrated ethical conduct that is in compliance with the Lifesaving Society Code of conduct
- Have a track record of being a self-managed doer, delivering on time, with minimal oversight
- Be a good listener who has demonstrated the ability to learn from others
- Strive for consensus but has the courage to hold firm when warranted
- Willingly and proactively share information
- Be diplomatic, culturally and politically sensitive
- Work well electronically without regular face to face contact
- Able and willing to travel internationally
- Have strong oral and written English skills; French an asset
- Must be self-supporting in terms of administration and materials preparation and meeting documentation
- Must agree to fulfil the term of office